

Location	Mercy Centre, 15 Guildford Terrace, Thorndon, Wellington
Attendees	<p>Authorisation Board : 9.00am – 3.00pm Catherine Isaac – Chair Dame Iritana Tawhiwhirangi Dr Margaret Southwick John Morris Sir Toby Curtis John Taylor</p> <p>Board Only time between 9.00am and 9.40am.</p>
Apologies	John Shewan, Terry Bates
In Attendance	<p>Ministry of Education: 9.40am – 3.00pm Rowena Phair - Deputy Secretary Student Achievement [Redacted] - Project Manager [Redacted] - Authorisation Board Secretariat [Redacted] - Procurement Manager Ministry Evaluation team</p>

Summary Actions arising from the meeting

	Action	Owner	Due Date
A	Confirm whether AB is invited to attend and present to the Iwi Leaders' Forum which is to be held in Te Kuiti on 29/30 May.	Sir Toby Curtis	12 May 2014

Actions from previous meetings

A	Further policy work on the process and funding required for existing PSKH schools that want to expand.	Ministry	TBC
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Agenda #	Topic	Sponsor	Author
Meeting opening			
1.	Previous minutes	Chair	Catherine Isaac
	<p>1. Apologies were received from John Shewan and Terry Bates.</p> <p>2. The Chair welcomed Sir Toby Curtis and John Taylor as new Board members.</p> <p>3. Minutes from the Authorisation Board meeting of 9 April 2014 were read and agreed.</p> <p>4. Discussion arising from minutes:</p> <ul style="list-style-type: none"> Sir Toby Curtis will confirm as soon as he knows whether the AB is invited to present to the Iwi Leaders' Forum and on which day (29 or 30 May). The Board can expect to receive the first summarised information from the five operating Partnership Schools in mid May (following receipt of the first quarterly report) from the Ministry. RP has talked with the Minister about meeting with CI and JS or the whole AB. RP reported that the Minister is keen to meet with the AB and her office is trying to find a time. CI reiterated that the AB was very keen to meet with the Minister and had some points they would like to discuss with her. <p>Action: TC to confirm as soon as possible AB invite to attend and present to the Iwi Leaders' Forum which is to be held in Te Kuiti on 29/30 May.</p>		
2.	Disclosure of AB members' conflicts of interest	Chair	Catherine Isaac
	There were no new conflicts of interest raised.		
3.	Update from the Chair § 9(2)(a) OIA	Chair	Catherine Isaac
	<p>CI invited RP and [REDACTED] to update the AB on the meeting they had had with the Minister. RP raised the following points from the meeting:</p> <ol style="list-style-type: none"> The funding available for round two Partnership Schools will not be known until announced in the Budget. The Board could work on the assumption that there would be a similar level of funding as in the first round. The Minister is seeking a ranked list of preferred applicants from the AB. The Minister reiterated her view that she doesn't see the Partnership Schools application round as a 'back door' entry to integration. Applicants from existing schools will need to be able to show the value add that becoming a Partnership School would provide. <p style="text-align: right;">§ 9(2)(a) OIA</p>		
4	Round 1 schools: PSKH establishment – progress update	Project Manager	[REDACTED]
	<ol style="list-style-type: none"> Noted that it was the term break for all the schools. Four of the five schools continue to do well working through issues as they arise. The sponsor of the fifth school has developed a plan to support Whangaruru through the challenges it is facing. The Ministry is monitoring closely. CI reported that the AB members who visited Whangaruru and Vanguard on 14/15 April found both visits very useful. They talked with sponsors, teachers and students and observed the school/kura in action. They were particularly interested to see how the espoused visions were being operationalised and to understand the challenges that the schools were facing. The Ministry reported that it had met with the Education Review Office (ERO) to discuss their progress and timeline for the Readiness Reviews. The reviews are due to be completed by the end of April, but the suggestion has been made to extend the Readiness Review period for Whangaruru to enable the sponsor to progress the key actions currently being implemented. The Board agreed with this approach. 		

§ 9(2)(a) OIA

5 and 6	Application evaluation		Catherine Isaac, [REDACTED]
	The Board assisted by the Ministry evaluation team discussed the applications. (Information from this part of the meeting will be included in the procurement documentation).		
7	Other Business		Catherine Isaac
	There was no further business.		
	Meeting closed at 3.00pm		