



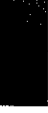


**Discussion Points and Actions**  
**Partnership Schools/Kura Hourua Authorisation Board**  
**11 August 2015**

<b>Attendees</b>	<b>Authorisation Board (AB)</b> Catherine Isaac (CI) Dame Iritana Tawhiwhirangi (IT) Sir Toby Curtis (TC) John Shewan (JS) John Taylor (JT) John Morris (JM) Terry Bates (TB) Margaret Southwick (MS)
<b>Apology</b>	None
<b>In Attendance</b>	<b>Ministry of Education (MoE)</b> Graham Stoop*  s 9(2)(a) OIA  <b>Office of the Parliamentary Under-Secretary</b>  s 9(2)(a) OIA  <b>Authorisation Board Secretariat</b> Mani Maniparathy  <i>*Attended for part of the meeting</i>

Discussion points and actions arising			
	Action	Owner	Due Date
11/08:01	<b>Minutes</b> Approved: CI moved, JS seconded Evaluation: meeting of Board members, Martin Jenkins and MOE has been scheduled, SB to confirm details	s 9(2)(a) OIA 	28 Aug
11/08:02	<b>Board's annual report to the Minister</b> Draft content outline and prepare critical path for producing the report (noting link to quarterly reporting timeframes)	MM	21 Sept
11/08:03	<b>Contract monitoring and reporting on schools' progress/performance</b> 1. Revise reporting template to require sharper focus on contract requirements, more clarity and data/evidence from schools, and less subjective, qualitative reporting, and incorporate any issues raised by ERO 2. Ministry's monitoring approach to reflect (1) above 3. Ministry to provide commentary on roll variances 4. Relevant regional ops staff to phone in to AB meetings in future 5. Provide detail on governance facilitator role	GS/  s 9(2)(a) OIA   s 9(2)(a) OIA	28 Aug
11/08:04	<b>Iwi Chairs Forum Resolutions</b> 1. The Iwi Chairs' resolutions supporting PSKH were tabled. The Board acknowledged and thanked Sir Toby for his support in securing this.		

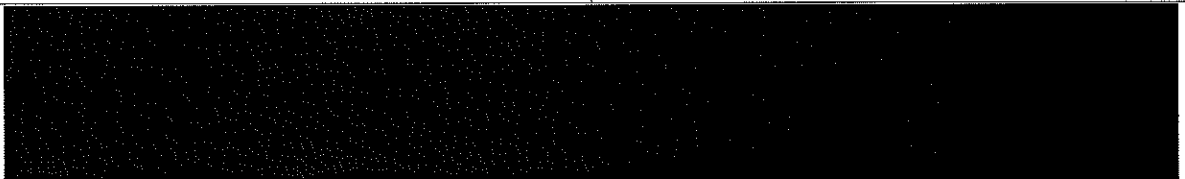
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	2. TC to meet with Chair re follow up 3. TC to progress discussions with Kingitanga	TC/CI TC	
	<b>Revised Funding Formula</b> s 9(2)(a) OIA [redacted] briefed the Board on the revised funding formula.		
11/08:05	<b>Draft RFA documents and procurement plan</b> 1. Timeframe to be revised as discussed to allow more time in the market 2. Board to provide comments on/revisions to application and rules & requirements documents to the Chair, to collate and pass to Ministry. 3. Provide contact information on potential applicants via the Chair 4. Ministry to draft media release for Board 5. Board to hold information sessions for potential applicants 6. Board to provide available dates for [redacted] to schedule evaluation meetings and information sessions s 9(2)(a) OIA	s 9(2)(a) OIA [redacted] Board members Board members MOE Board members	12 Aug COB 12 Aug 13 Aug 13 Aug
11/08:06	<b>PSKH Quarterly Monitoring Analyses</b> 1. Contribution and ongoing assistance from [redacted] was noted and welcomed s 9(2)(a) OIA 2. The initial draft template was approved s 9(2)(a) OIA 3. MM to progress template development to final draft 4. JT, TB and JM to review 5. Project completed for use on 3rd quarter reports	s 9(2)(a) OIA MM/ [redacted] JT, TB, JM MM	3 Sept 21 Sept
11/08:07	<b>AB website</b> It was noted that content re the revised funding formula, school performance reports, the next application round, and a 'subscribe' function were still to be added, and further work was required re use of photographs/images, before going live.	MOE	14 Aug
s 9(2)(a) OIA	<b>Progress and Consistency Tool (PaCT)</b> [redacted] briefed the Board on PaCT. It was noted that training will be provided to PSKH principals, along with E-AsTTle training on 25 August.		
	<b>Whangaruru</b> GS briefed the Board on developments since the Deloitte audit.		
	<b>Next Meeting: 28 September</b>		

<b>Outstanding actions (from previous meetings)</b>			
29/01:02	Whangaruru School - detail of the NZQA credits is to be provided to the Board.	Ministry ( [redacted] )	s 9(2)(a) OIA Outstanding
<b>CONFIDENTIAL</b>			
In Committee: discussion points			

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s 9(2)(g)(i) OIA

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4. GS briefed the Board on Whangaruru. The Minister has appointed Karen Sewell to chair the school's board. Chris Saunders is acting chief executive.