

Minutes

Partnership Schools | Kura Hourua Authorisation Board Meeting
5 May 2016 – completed by teleconference on 10 May 2016



Attendees	Authorisation Board (AB) Catherine Isaac John Shewan* Dame Iritana Tawhiwhirangi* John Morris John Taylor Terry Bates Executive Director Julian Moore
In Attendance	Ministry of Education (MoE) Lisa Rodgers* [REDACTED]* Shelley Hancock* [REDACTED]* s 9(2)(a) OIA [REDACTED]* Philip Stevens* Taff Wikaira* <i>*attended for part of meeting</i>
Apologies	Sir Toby Curtis s 9(2)(a) OIA [REDACTED]

Discussion points and actions arising			
Action		Owner	Due Date
	Minutes from 12 April 2016 Approved as a true and accurate account of the meeting, subject to the following amendments: <ul style="list-style-type: none"> Education Review Office (ERO) – needs to refer to ‘New School Assurance Reviews’ rather than ‘Readiness Reviews’ The wording of the action point re school visits in the Actions Register needs to be aligned with the wording in the minutes The wording on the action	Julian Moore	Immediately
	Conflicts of interest There were no conflicts of interest raised at this meeting.		
28/9:19 5/5:1	Matters arising <ul style="list-style-type: none"> Māori engagement - Julian Moore to provide the Chair with the contact details of Prue Kapua, the President of the Maori Women’s Welfare League so that she can arrange to meet with her School visits – It was agreed that Board members would arrange to visit Te Kura Māori o Waatea and Middle School West Auckland. The Chair, John Taylor, John Morris and Terry Bates will attend (subject to availability). 	Julian Moore Catherine Isaac	13 May Before 9 June Board meeting

Minutes

**Partnership Schools | Kura Hourua Authorisation Board Meeting
5 May 2016 – completed by teleconference on 10 May 2016**



5/5:2	<p>Under-Secretary</p> <ul style="list-style-type: none"> The Under-Secretary provided an update and reported that the support entity was expected to start operating shortly It was agreed to obtain and circulate a copy of the job description for the CEO role for the entity, so that Board members can consider whether they are able to propose suitable candidates 	Catherine Isaac	20 May
5/5:3	<p>Monthly Operational Report</p> <p>s 9(2)(a) OIA [redacted] provided an update on each of the partnership schools</p> <ul style="list-style-type: none"> ERO has completed its review of Te Kapehu Whetu, Teina and is visiting South Auckland Middle School during the week commencing 9 May. [redacted] [redacted] [redacted] New premises have been approved for Middle School West Auckland. These replace one of their current two sites. The new premises are nearer to their other site. The school is still recovering from the issues with Nga Kakano, but has two good community liaison managers. Te Kāpehu Whetū (Teina) has moved to total immersion in line with their application, but their performance measures relate to National Standards. Work is underway to set relevant comparable measures for the TMoA. Te Kura Hourua O Whangarei Terenga Paraoa – the challenge is to get teachers who can converse in Te Reo 	<p>s 9(2)(g)(i) OIA</p> <p>s 9(2)(a) OIA [redacted]</p>	<p>Report back at next Board meeting on 9 June</p> <p>Analysis to be presented at next Board meeting on 9 June</p> <p>Analysis to be presented at next Board meeting on 9 June</p>
5/5:4	<ul style="list-style-type: none"> All schools submitted their Q1 2016 reports on time. These are now being analysed. 	[redacted]	
5/5:5	<ul style="list-style-type: none"> All sponsors apart from the Pacific Peoples Advancement Trust submitted their 2015 Audited Accounts on time. These are now being analysed. A formal notice has been sent to Pacific Peoples Advancement Trust, who have committed to provide the accounts by 13 May. 	s 9(2)(a) OIA [redacted]	Analysis to be presented at next Board meeting on 9 June

Minutes

Partnership Schools | Kura Hourua Authorisation Board Meeting

5 May 2016 – completed by teleconference on 10 May 2016



PARTNERSHIP SCHOOLS | KURA HOURUA
AUTHORISATION BOARD

5/5:6	<p>Quarterly and Annual Reporting Timelines</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> The Board will set meetings for next year in the third or fourth week of the month, to enable the Ministry to provide operational reports as at the end of the previous month 	Catherine Isaac	Once Board membership has been confirmed.
5/5:7	<p>s 9(2)(f)(iv) OIA</p> <ul style="list-style-type: none"> [REDACTED] Quarterly reports will be submitted to the Board by the end of the second month after the quarter end Annual reports will be submitted to the Board by the end of April 	Julian Moore	31 July
5/5:8	[REDACTED]	Julian Moore	Report back at 13 July Board meeting
5/5:9	<p>Governance Facilitator Role</p> <ul style="list-style-type: none"> The Board noted the paper and asked that the terms of reference for a governance facilitator make it clear that regular reporting is required to be provided and that where the facilitator considers issues to be of a serious nature, they should recommend that the Minister delay opening the school or cancel the contract. 	Julian Moore	For round 3 schools.
5/5:10	<p>Intervention Process</p> <ul style="list-style-type: none"> The Board noted the proposed approach to interventions [REDACTED] 	Julian Moore	9 June Board meeting
	<p>Review of 2015 Annual Reports</p> <p>(The meeting was adjourned at 4pm on 5 May during this agenda item and resumed at a teleconference at 2pm on 10 May. John Shewan, Sir Toby Curtis and Dame Iritana Tawhiwhirangi were apologies for the teleconference)</p> <ul style="list-style-type: none"> Analysis of annual reports: new information from NZQA puts PASS into the 'met' category for educational achievement. Vanguard's leaver figures are not yet confirmed [REDACTED] 	s 9(2)(f)(iv) OIA	s 9(2)(f)(iv) OIA

Minutes

**Partnership Schools | Kura Hourua Authorisation Board Meeting
5 May 2016 – completed by teleconference on 10 May 2016**



<p>5/5:11</p> <ul style="list-style-type: none"> • [Redacted] • [Redacted] • [Redacted] <p>5/5:12</p> <ul style="list-style-type: none"> • [Redacted] <p>5/5:13</p> <ul style="list-style-type: none"> • [Redacted] <p>5/5:14</p> <ul style="list-style-type: none"> • [Redacted] 	<p>[Redacted]</p>	<p>Julian Moore</p> <p>s 9(2)(f)(iv) OIA</p> <p>Catherine Isaac</p> <p>[Redacted]</p> <p>s 9(2)(a) OIA</p> <p>Julian Moore</p>	<p>Report back at 13 July Board meeting</p> <p>16 May</p> <p>20 May</p> <p>9 June Board meeting</p>
<p>5/5:15</p>	<p>Update on Round 3 Application Process</p> <ul style="list-style-type: none"> • The Board agreed the proposed approach • [Redacted] will circulate: <ul style="list-style-type: none"> o summaries of their proposals o a recommended classification for each proposal o suggested wording explaining the reasons that the applicant was not successful o a schedule to confirm Board members' availability to attend de-brief meetings with sponsors, if requested. <p>s 9(2)(a) OIA</p>	<p>[Redacted]</p> <p>s 9(2)(a) OIA</p>	<p>20 May</p>
<p>5/5:16</p>	<p>Process for Future Application Rounds</p> <ul style="list-style-type: none"> • The proposed application process was agreed in principle, with a note that there would effectively be a soft launch coinciding with the announcement of the next round, thus creating more time for preparation of EOIs. • [Redacted] • Shelley will produce a gantt chart to provide a clearer idea of how the process will work in real time. 	<p>s 9(2)(f)(iv) OIA</p> <p>Shelley Hancock</p>	<p>9 June Board meeting</p>
<p>Martin Jenkins Evaluation – feedback from the Working Group meeting on 29 April</p> <ul style="list-style-type: none"> • Catherine Isaac, John Shewan and Terry Bates had attended on behalf of the Board • [Redacted] • Martin Jenkins will report back again in June. 	<p>[Redacted]</p>	<p>s 9(2)(f)(iv) OIA</p>	
<p>Next Meeting 9 June 2016</p>			