

## Minutes & Action Register

Partnership Schools | Kura Hourua Authorisation Board Meeting  
12 October 2016

<b>Board Attendees</b>	<b>Authorisation Board</b> Catherine Isaac John Shewan Terry Bates Gillian Heald John Morris Dame Iritana Tawhiwhirangi John Taylor
<b>Ministry Attendees</b>	<b>Ministry of Education</b> Karl Le Quesne Julian Moore  <i>Part attendance</i> [Redacted] (items 4, 5 and 6) [Redacted] (items 9 and 10)
<b>Apologies</b>	Sir Toby Curtis Rhys Faleafa John Shewan and John Morris gave their apologies for part of the meeting due to prior commitments and left during the Round 3 Update item.

s 9(2)(a) OIA

Discussion points and actions arising			
Action		Owner	Due Date
	<b>Conflicts of interest</b> There were no conflicts of interest raised at this meeting. The Board asked that this be included as a standard agenda item for future meetings	[Redacted] s 9(2)(a) OIA	Immediate
	<b>Minutes from 15 September 2016</b> Approved as a true and accurate account of the meeting Moved Catherine Isaac, seconded Dame Iritana Tawhiwhirangi		

**Matters Arising**

- [Redacted]
- The Board reported that they had not received calendar invitations for future meetings
- Social Workers in Schools – [Redacted] The sponsor manual states that this initiative has only been extended to accommodate existing state decile 1-3 schools in the network and will not include Partnership Schools at this stage.
- The Board asked the Ministry to provide details of all services provided by other agencies that Partnership Schools may be able to access and the policy relating to Partnership Schools' access to these services or to equivalent funding.
- It was noted that the Board had agreed at its last meeting to visit Pacific Advance Senior School. Catherine Isaac, Terry Bates, John Taylor and John Morris expressed interest in attending and it was agreed that Rhys Faleafa would also be invited to attend. The Ministry was asked to identify suitable dates.
- It was noted that the PSKH website had not been updated recently and the Ministry was asked to address this and ensure that website activity reports were included as a standard agenda item for future meetings.

s 9(2)(f)(iv) OIA

s 9(2)(f)(iv) OIA

[Redacted]

Immediate

s 9(2)(a) OIA

[Redacted]

Next meeting



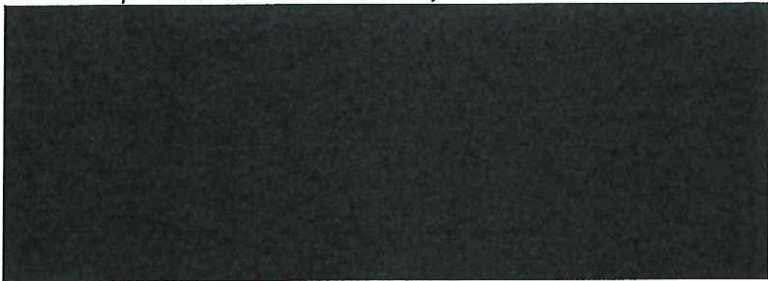


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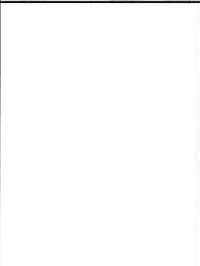
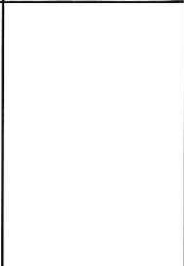
Immediate

s 9(2)(a) OIA

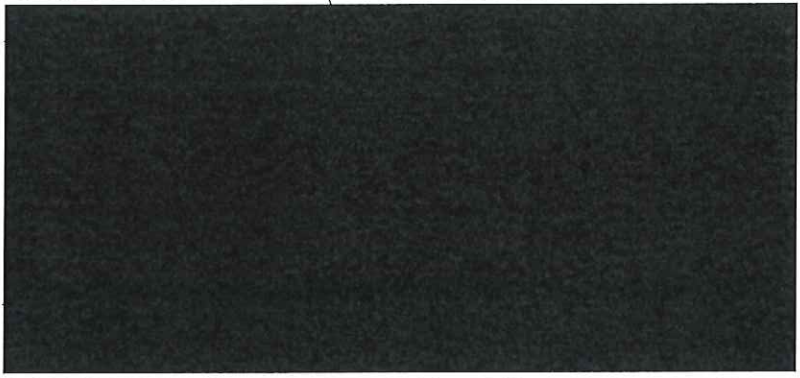
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Immediate

	<p><b>Revised Reporting Formats for Monthly and Quarterly Reports</b></p> <ul style="list-style-type: none"> <li>The Board requested the following changes: <ul style="list-style-type: none"> <li>Use A4 rather than A3</li> <li>Ensure colour coding is consistent and include a key to explain colour coding</li> <li>Q2 reporting of National Standards to be defined as 'estimated student achievement at Q4'</li> <li>Also ask Sponsors to report actual achievement levels as at Q2</li> <li>Use a table for engagement in the summary sheet, rather than words (as per current monthly report)</li> <li>Explain 40wk and 80Wk levels</li> <li>Include the same level of detail on risks and issues as in the current monthly report.</li> </ul> </li> </ul>	 s 9(2)(a) OIA	Next meeting
s 9(2)(f)(iv) OIA	<p><b>Monthly Operational Reports</b></p> <p><i>Pacific Peoples Advancement Trust - Pacific Advance Senior School</i></p> <ul style="list-style-type: none"> <li>The Ministry advised that the Education Report relating to Pacific Advance Senior School's request to add years 9 and 10 from 2017 was currently being considered by the Minister.</li> </ul> <p><i>He Puna Marama Trust –Te Kura Hourua O Whangarei Terenga Paraoa and Te Kāpehu Whetū Teina</i></p>  <ul style="list-style-type: none"> <li>It was agreed that the Chair and Dame Iritana Tawhiwhirangi would meet with Raewyn Tipene.</li> <li>The Ministry is meeting with Te Kāpehu Whetu Teina to discuss performance standards on 16 October.</li> </ul> <p><i>The Rise Up Trust- The Rise UP Academy</i></p>  <ul style="list-style-type: none"> <li>It was agreed that Terry Bates, John Morris, John Taylor and (if possible) Rhys Faleafa would be available to meet with representatives of Rise UP at 10.30am on Monday 17 October to discuss the </li> </ul>	s 9(2)(a) OIA  Catherine Isaac  s 9(2)(b)(ii) OIA  Julian Moore s 9(2)(b)(ii) OIA	  Immediate TBC   Immediate

	<p><i>Manukau Urban Authority – Te Kura Māori o Waatea</i></p> <ul style="list-style-type: none"> <li>• The Ministry advised that it had followed up with the sponsor about their Q2 National Standards results</li> <li>• Waatea had reported the expected end of year outcome as required. The sponsor has therefore been requested to outline the steps they are taking to meet the end of year performance standards. The Board requested that a formal letter be sent.</li> </ul> <p><i>Villa Education Trust – South Auckland Middle School and Middle School West Auckland</i></p> <ul style="list-style-type: none"> <li>• The Ministry advised that it had followed up with the sponsor about their Q2 National Standards results. The sponsor had provided the Q1 benchmark data. They have been asked to provide their projection for the outcomes as at the end of the year, as was required.</li> <li>• The Board considered the request from Villa Education Trust for South Auckland Middle School to accommodate up to twenty students at Mount Hobson Middle School in 2017 (and potentially indefinitely). The Board’s view was that, whilst it wished to see South Auckland Middle School expand, it was not a viable long term option to accommodate a small number of students at another school. Any request to extend the proposed arrangement in the future would also run the risk of Mount Hobson gradually transitioning from a private school to a partnership school, which is not permitted.</li> </ul>		
	<p><b>Authorisation Board Draft Budget</b></p> <ul style="list-style-type: none"> <li>• The draft budget was noted. The 12 October meeting needs to be added.</li> <li>• It was agreed that phone meetings should be used where possible.</li> </ul>		<p>Immediate</p>
	<p><b>Round 3 Update</b></p> <ul style="list-style-type: none"> <li>• The Round 3 Update was noted.</li> <li>• It was noted that Te Aratika Trust has now provided its Parents, Family, Whanau, Iwi and Community Engagement Policy. This was one day late.</li> <li>• The Board asked to be advised as to whether the sponsors met their 1 November milestones (Health and Safety Policies and confirmation of property).</li> </ul>	<p>s 9(2)(a) OIA</p> 	<p>1 November</p>
			

s 9(2)(f)(iv) OIA

			
	<b>Next Meeting 16 November 2016 (teleconference)</b>		